

Friday Memo
July 17, 2015

Upcoming Events – Bruce Harter

July 20: Subcommittee on Clay Investigation, Alvarado, 1:00 PM

July 21: Board of Education Meeting, DeJean, 6:30 PM

July 27: Governance Subcommittee, Alvarado, 6:30 PM

Next Week's Board Meeting – Bruce Harter

Closed session for Tuesday's July 21 meeting begins at 5:45 PM.

Agenda Online – Bruce Harter

With the July 21 meeting, we will launch the electronic agenda. When published, you will receive an email message alerting you that the agenda has been posted and is available for viewing. A link to the login page will be included in that message. You will also be able to view the online agenda at through the district's website at <https://westcontracosta.agendaonline.net/public/>. Please contact Mary Phillips for problems/issues at MPhillips@wccusd.net or 510-231-1120.

45 Day Budget Revision – Sheri Gamba

Each year the State budget is finalized too late for adjustments to be made in time for school district public hearing and adoption requirements. The 45 day budget revision provides us an opportunity to bring updated information to the Board and to modify the recently adopted budget for any major changes since the initial adoption. The 45 day revision is carried forward into the District's records as a budget adjustment. This year we had several adjustments to revenue and an adjustment to the Adult Education program. The District will be receiving additional one-time funding as well as a new restricted grant that were not included in the original adoption. Adult Education is now officially funded through the State and will no longer be funded with General Fund dollars. The details of these changes will be reviewed and adopted at our upcoming meeting on July 21.

West Contra Costa Unified School District
Key Messages on Facilities Improvement Program & the Impact of Assessed Value Increase
July 16, 2015

- Each year in July, the County Assessor releases the data on total worth of assessed property value (AV) in the county, for each city and for other jurisdictions like WCCUSD. For 2015-16, the estimated AV for WCCUSD has increased by 8.47. The AV does not increase the amount of money available for projects, but it affects when the District can access these funds. This AV increase, when coupled with a projected average increase of 4% in each of the next five years will allow the school district to issue all the remaining bonds authorized by the voters in Measure D of 2010 and Measure E of 2012 by 2021.
- In April the WCCUSD Board authorized the initiation of a facilities master planning process to gather information about the condition of the schools that have not yet been renovated or rebuilt and provide guidance to the Board in allocating the remainder of the bond funds from Measures D & E.

West Contra Costa Unified School District
Office of the Superintendent

- While the design work will continue on the projects currently underway, the District will not start construction on any additional projects until the facilities master plan has been completed.
- Major projects that are currently in construction will move forward as planned. They include:
 - Coronado Elementary (student occupancy in August 2015)
 - Greenwood Academy / LPS (student occupancy in September 2015)
 - Nystrom Elementary (student occupancy in April 2016)
 - Richmond Swim Center at Kennedy High (student / community use in September 2015)
 - Korematsu Middle School (student occupancy in April 2016)
 - El Cerrito High School stadium (student use in December 2015)
 - DeAnza High School Building 10 & fields (student occupancy in January 2016)
 - Valley View Elementary Temporary Campus (student occupancy in January 2016), but no authorization to build the permanent facility
 - Pinole Valley High School (student occupancy in September 2018)
- The facilities master plan is scheduled to be completed in April 2016. The process for developing that plan includes a significant amount of community input including:
 - 40 School Site Council meetings (2 each at 20 schools)
 - 12 High School attendance area general meetings
 - 16 Community Meetings outside of school sites
 - 6 meetings of the prioritization committee
 - 8 meetings of the steering committee
 - 2 meetings of the Board of Education
- After receiving the facilities master plan report in April 2016, the Board will determine which schools will be modernized with the remaining bonds from Measures D & E which are estimated to be about \$200 million as supplemented by state funding.
- Funds from the issuance of these bonds will allow the District to complete all projects currently under construction (listed above) and to complete modernization or reconstruction of additional schools as identified and prioritized in the facilities master plan.

Public Records Log – Marcus Walton

Included in this week's memo is the log of public records requests received by the district. If you have any questions, please contact me.

July BGC Community Working Group Meeting Cancelled – Marcus Walton

The July 23rd meeting has been cancelled. The next meeting of the CWG will be held August 27th, the next scheduled meeting.

Public Records Request Log 2015-2016
Week Ending July 16, 2015

	Date of Receipt	Requestor	Requested Records/Information	Current Status
1	7/7/15	Anton Jungherr	Revolving Cash Account Resolution # 05-1415	Acknowledgement Letter Sent In Progress / Information Received
2	7/9/15	Arthur Lopez Work Preservation Fund	Lupine Hills Elementary School Exterior Paint Project	Acknowledgement Letter Sent In Progress / Information Received
3	7/10/15	Heather Zertuche Woodwork Institute	Human Resources / Phase 2 Project	Acknowledgement Letter Sent In Progress / Information Received
4	7/10/15	Sheila Long	5 CA Code Regulations 852 (a) and (b) / Any notices sent to parents beginning January, 2013 to Present	Acknowledgement Letter Sent In Progress
5	7/15/15	Lisa Dickerson Contractors State License Board	Coronado Elementary School Project Contrax Furnishings Contract	Acknowledgement Letter Sent In Progress / Information Received
Public Records Request Log / Ongoing 2014 - 2015				
87	11/18/14	Fatima Alleyne	Washington School Budget / SSC SY 2009 -to- 2013	4/3 and 5/18/15-Contacted Requestor to review documents Requestor to schedule apt. to review
176	3/23/15	Michael Strub Jr. Irell & Manella LLP	CA Healthy Kids Survey / CA School Climate Survey / CA Student Survey / LCAP / Student Information / Suspensions / Expulsions / Employment Information	Extension Invoked In Progress / Ongoing Gathering / Reviewing Documents Documents being sent via email after review
197	5/19/15	Timothy Adams Schoolie	WCCUSD Student Information/Records for the past 5 years	Extension Invoked In Progress / Ongoing Gathering / Reviewing Documents Documents being sent via email after review
200	6/8/15	Letitia Sorensen Donahoo & Associates	El Cerrito High School / Stadium Project Records	6/16/2015 Letter sent requesting fees 6/25/2015 Follow-up letter sent Requestor responded/sending fees
208	6/29/15	Robbie Block	#1- Superintendent's District Credit Card records from start of employment in 2006 – present #2- Calendars	7/7/2015 Email sent requesting fees Information Received